



Frequently Asked Questions (FAQ) for the Partner Agreement

Why did we receive a Partner Agreement?

Civil Rights Partner Agreements help ensure that MSU Extension complies with federal Civil Rights laws. The agreement serves as a public notification that Michigan State University Extension prohibits discrimination and ensures everyone has an equal opportunity to participate in programs and activities.

Who should sign the Partner Agreement?

The signature authority for the Partner Agreement should be determined by your organization.

Do I qualify as a Partner Organization?

A partner organization is defined as a group of people that MSU Extension works with or anticipates working with that:

- Participates in the planning, development and/or delivery of an educational program or service.
- Provides a facility or physical space at which an Extension program or activity is held.
- Provides access to a specific audience; or
- Sponsors or provides any sort of financial or in-kind support for an Extension program or activity.

What if my entity receives federal funds — do we still need to sign a Partner Agreement?

Yes. While a public entity may follow a similar anti-discrimination process, MSU Extension is required to obtain copies for their records.

What happens to the Partner Agreement once it is submitted to MSU Extension?

The Partner Agreement will be securely stored in the MSU Extension Reporting System.

What if we have questions before signing the Partner Agreement?

If you have additional questions about the Partner Agreement, please contact the MSU Extension staff member you're working with.